

Request for Qualifications for MassHire Cape & Islands Regional Blueprint Year Two Activities

Background:

Governor Charlie Baker created and implemented the Workforce Skills Cabinet (WSC). The Workforce Skills Cabinet aligns the Executive Offices of Education, Labor and Workforce Development, and Housing and Economic Development. Since its inception, the WSC has built strong collaborative solutions by uniting the economic, workforce, and education partners across the Commonwealth to ensure a continuous economic growth agenda.

Each workforce region crafted a Regional Blueprint, which was aimed at addressing the unique needs of their region, priority industries, deficiencies, and skills gaps. This was accomplished by bringing together regional educators, workforce and economic development professionals. The Regional Blueprints are a tool that has been utilized for making well-informed policy and funding decisions as well as to inform and educate the region. These partnerships have helped generate job growth while addressing the regional employer needs. As we continue to address the unique needs of our academic, employer and workforce development partners the MassHire Cape & Islands Workforce Board has the following opportunity availability for a consultant:

The MassHire Cape & Islands Workforce Board is seeking an organization, an individual or a collaboration of individuals to provide support in the following way:

- Participate in quarterly meetings with the WorkSmart team December 2019, February 2020 April 2020
- Help identify and strategize ways in which the committee can strengthen, improve and promote systemic awareness regarding the Regional Blueprint amongst our business and community partners.
- Assist with the implementation of regional goals for the upcoming year that will promote continuous penetration of our priority sectors

Please visit: <http://masshire-capeandislandswb.com> to download a copy of the current Regional Blueprint.

Please submit:

1. A cover sheet listing the organization and the name, phone, and email of the lead on the project,
2. A work plan for completing the project; and
3. A description of your qualifications for this project including a description of two similar projects by the organization as well as references and contact information.

SCHEDULE:

DATE(s)

EVENT

November 7, 2019	Release of RFQ
November 12, 2019	Deadline for submitting written questions via email: kara@masshire-capeandislandswb.com
November 21, 2019	Responses to RFQ due. Please submit the application by email: kara@masshire-capeandislandswb.com
November 25-27 2019	Review of responses
December 2, 2019	Notification sent to all responders
December 9, 2019	CIWB must receive any appeal(s) of the final selection decision

APPEAL PROCESS:

An unsuccessful bidder may appeal a decision of the MassHire-Cape & Islands Workforce Board in which the unsuccessful bidder has reason to believe that the selection process has been violated in a manner that affected the outcome of the procurement decision. Generalized allegations of impropriety or dissatisfaction with the results of the process are not grounds for appeal. An unsuccessful bidder who wishes to appeal must send a written statement that completely describes the grounds for the appeal by the date noted above.

Appeal request statements must be sent overnight mail, or delivered in person, to:

Christopher Richards, Chair
MassHire Cape & Islands Workforce Board
426 North Street Suite 9
Hyannis, MA 02601

Upon receipt of the appeal, the Board Chair will conduct an investigation and review of the decision and will notify the appellant(s) via overnight mail within ten (10) working days after the appeal.

